

Approval Process for Ordering CATCH Materials

Vendor Contact:



CATCH materials can be ordered through the **FlagHouse** website:

<http://www.flaghouse.com/General-Education/CATCH/>

Selecting Items:

When determining what to order and what is needed for your programs, please follow the ordering procedures listed below:

1. Items that do not need prior approval are listed below. If your program identifies the need for items that are not listed below, please contact Michele Byrnes (mnbyrnes@ucdavis.edu) at the State Office for approval before ordering.

Name of Material:		Item #:
CATCH Early Childhood (CEC) Physical Activity Box		17653
CATCH Early Childhood Equipment Starter Kit		19460
CATCH PE 3-5 Activity Box (used for 1st-5 th grade)		11591
CATCH Kids Club Manual and Activity Box (K-5 th grade)		12931
CATCH PE Equipment Starter Set (used for 1 st -8 th grade)		15018
CATCH PE 6-8 Activity Box		11595
Individual items	Beanbag sets	7691/17820/1053
	Cones (set of 16)	11109
	Hula Hoops	9895E
	Scarves	5473
	Spot Markers	11510
	Parachute (12', 24', 30')	10777/10785/10789
	Balls	8183/11267/12200/841
	Jump Rope sets of 12 (7', 8', 9')	11374/11378/11382

Determining Quantity:

2. Determine the number of items to order. Work with the school/site to make a plan on how they will utilize the materials. Will they be sharing the material at the same site location? If so, suggest having a check-out system.
3. If you are expending more than **\$2,000.00**, please **email the State Office** with justification on the quantity and how you plan to utilize the material(s).

Placing Order:

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- Place all orders through **Monica Sharkey**, the **designated FlagHouse Sales Associate** for UC CalFresh. This will ensure that you get the rates they have offered to the UC CalFresh program. See her contact information below:

Monica Sharkey
CATCH Program Coordinator & Sales
Associate
monica.sharkey@flaghouse.com
Direct Phone: 201-329-7527
Fax: 800-734-2647

Questions:

- If you have any questions regarding the **CATCH** materials, including what to order and/or how to implement the curriculum, please contact **Michele Byrnes** by email (mnbyrnes@ucdavis.edu) or the State Office (530-754-7794).

