

DATE	ACTION	WHO
Tuesday, September 27, 2022	<b>EatFresh Data disseminated to counties with data</b> EatFresh.org sends bulk data to CFHL, UC State Office State Office will clean and send files to counties to enter into PEAR Counties to enter EatFresh data into PEARS by <b>October 3, 2022</b>	State Office
Monday, October 3, 2022	<b>** PEARS “Closed” for CFHL, UC LIAs**</b> ◆ UCCE County/Cluster programs complete all PEARS Data Entry for FFY2022 <ul style="list-style-type: none"> <li>✓ Program Activities</li> <li>✓ Indirect Activities</li> <li>✓ PSE Activities</li> <li>✓ Partnerships</li> <li>✓ Coalitions</li> <li>✓ Success Stories</li> </ul> <i>Note: UCCE teams will not be able to enter any new FFY2022 information into PEARS after Oct 3rd since PEARS will switchover to FFY2023 reporting on Oct 4th</i>	Counties
October 4-13, 2022	<b>◆ SO conducts Final Review of data</b> <ul style="list-style-type: none"> <li>◆ The State Office will post identified updates needed to County Specific Box folders</li> <li>◆ UCCE teams' will need to review and confirmation changes</li> <li>◆ The SO Will make the changes once confirmed</li> </ul>	State Office
Wednesday, October 12, 2022	<b>◆ UCCE Program Managers and Supervisors confirm final requested cleaning</b> <ul style="list-style-type: none"> <li>◆ UCCE teams' will need to review and confirmation changes</li> <li>◆ PEARS Data Cleaning               <ul style="list-style-type: none"> <li>◆ The system will close for FFY 2022 edits on <b>October 14, 2022</b></li> <li><b>COB</b> all feedback and confirmation for State Office edits and modifications to activities must be completed by <b>COB October 12th.</b></li> </ul> </li> </ul>	Counties
Tuesday, November 15, 2022	<b>◆ CFHL, UC State Office will send out PEARS Programmatic Data</b> <i>Used in the Annual Report Template to populate Section B of the annual report template.</i> <ul style="list-style-type: none"> <li>◆ FY 2022 PEARS Program Data</li> <li>◆ FY 2022 Evaluation survey summary results to incorporate into <b>Overview</b> section.</li> </ul> <i>Note: PEARS Program Data and Evaluation survey results will post to Box on a “rolling basis”. Counties will receive Emails when files are available.</i> <ul style="list-style-type: none"> <li>◆ LIA's can use the PEARS Dash Board, Unit Snapshot or indicator metrics for other data sets and charts to insert into the Annual Report.</li> </ul> <p> <a href="https://pears.io/analyze/dashboards/">https://pears.io/analyze/dashboards/</a>  <a href="https://pears.io/analyze/unit-snapshot/">https://pears.io/analyze/unit-snapshot/</a>  <a href="https://pears.io/analyze/indicator-metrics/">https://pears.io/analyze/indicator-metrics/</a> </p>	State Office
Friday, December 2, 2022	<b>◆ First draft of Annual Report County Narrative due to State Office</b> <ul style="list-style-type: none"> <li>◆ FY 2022 Annual Report Narrative</li> <li>◆ FY 2022 Annual Report county profile</li> </ul> <p>✓ Please save the file in Box in the Annual Report Folder</p>	County Staff
Friday, December 16, 2022	<b>◆ State Office staff to provide feedback on draft reports, and profiles by adding comments into the files saved in Box.</b>	State Office
Tuesday, January 10, 2023	<b>◆ Final version Due to State Office</b> <ul style="list-style-type: none"> <li>◆ FY 2022 Annual County Report Narrative</li> <li>◆ FY 2022 Annual County Profile</li> </ul> <p>◆ All revisions should be included in the final version of your report and saved in Box.</p>	County Staff