

DATE	ACTION	WHO
Friday, September 22, 2023	EatFresh Data disseminated to counties with data EatFresh.org sends bulk data to CFHL, UC State Office State Office will clean and send files to counties to enter into PEAR Counties to enter EatFresh data into PEARS by October 4th, 2023	State Office
Wednesday, October 4, 2023	** PEARS “Closed” for CFHL, UC LIAs** ◆ UCCE County/Cluster programs complete all PEARS Data Entry for FFY2023 ✓ Program and Indirect Activities ✓ PSE Activities ✓ Partnerships and Coalitions ✓ Success Stories <i>Note: UCCE teams will not be able to enter any new FFY2023 information into PEARS after Oct 4th</i>	Counties
Thursday, October 5, 2023	PEARS Opens for FFY 2024 reporting <i>Counties can begin adding activities into PEARS for FFY 2024 (October 1, 2023 - September 30, 2024)</i>	Counties
October 5th - 20th, 2023	SO conducts Final Review of data ◆ The State Office will identify any remaining errors and email or call UCCE Program Managers and Supervisors ◆ <i>UCCE teams' will confirm updates to PEARS that are proposed by the State Office</i> ◆ <i>The SO will make the changes once confirmed</i>	State Office
Friday, November 17, 2023	CFHL, UC State Office will send out PEARS Programmatic Data <i>Used in the Annual Report Template to populate Section B of the annual report template.</i> ◆ FY 2023 PEARS Program Data ◆ FY 2023 Evaluation survey summary results to incorporate into Overview section. <i>Note: PEARS Program Data and Evaluation survey results will post to Box on a “rolling basis”. Counties will receive Emails when files are available.</i> ◆ LIA's can use the PEARS Impact Dash Board SNAP-Ed Highlights for charts or graphics to insert into the Annual Report. https://pears.io/analyze/dashboards/1/	State Office
Friday, December 22, 2023	First draft of Annual Report County Narrative due to State Office ◆ FY 2023 Annual Report Narrative ◆ FY 2023 Annual Report county profile <i>✓ Please save the file in Box in the Annual Report Folder</i>	County Staff
Friday, January 12, 2024	State Office staff to provide feedback on draft reports, and profiles by adding comments into the files saved in Box.	State Office
Friday, January 26, 2024	Final version Due to State Office ◆ FY 2023 Annual County Report Narrative ◆ FY 2023 Annual County Profile <i>All revisions should be included in the final version of your report and saved in Box.</i>	County Staff