



CalFresh Healthy Living, University of California Mural and/or Stencil Project Request

INSTRUCTIONS: Please complete this form in its entirety and return to your CalFresh Healthy Living, UC Technical Assistance Contact for review and approval. Services may not begin until you receive written approval from the CalFresh Healthy Living, UC State Office. The CalFresh Healthy Living, UC State Office needs 3-4 weeks turnaround time to provide feedback on your request. Additional time and documentation is needed if working with a contractor (refer to PART 2).

Expectations:

- Murals or playground stencils will include and promote healthy behaviors related to nutrition education and physical activity and how these integrate into a comprehensive school approach including educational components.
- There is administrative, teacher, student and parent buy-in and participation.
- Development of mural or playground stencil projects should include input from students or youth in the community.
- Draft sketch of the proposed projects will be shared with your [CalFresh Healthy Living, University of California State Office Contact](#) and the CalFresh Healthy Living, University of California State Office.
- Before and after photos of the project site and quotes from students and teachers will be shared with your CalFresh Healthy Living, University of California State Office Contact and the CalFresh Healthy Living, University of California State Office.
- Services **may not** begin until you receive written approval from the CalFresh Healthy Living, University of California State Office.
- Please submit your completed project request and cost estimate worksheet to your CalFresh Healthy Living, University of California State Office contact for review and approval.

***Please DO NOT use water-based paint as it will fade very quickly. It is recommended to use oil-based or asphalt paint that should last 3-5 years with touch ups.**

PART 1: CalFresh Healthy Living, University of California COUNTY CONTACT INFORMATION

County _____ Contact Person _____

Email Address _____ Phone Number _____

PART 2: PROPOSED CONTRACTOR INFORMATION

Check here if contractor **will not** be used and leave Part 2 blank

If you plan to work with a contractor, please also include a copy of the "[Independent Contractor \(Individual\) Pre-Hire Information](#)" form. Part 3 of this form will also need to be completed. (***Note: Turnaround time is approximately 6-8 weeks if working with a contractor.**)

Name of Proposed Contractor _____

Address _____
Street address, City, State Zip code

Email Address _____ Phone number _____

CalFresh Healthy Living, University of California Mural and/or Stencil Project Request

1. Describe how and by whom the proposed contractor (or artist) was selected including any extenuating circumstances.

[Click or tap here to enter text.](#)

2. How will the proposed contractor work with and seek engagement from the school, teachers, youth, parents, other volunteers?

[Click or tap here to enter text.](#)

Period of performance

Start Date _____ **End Date** _____

Rate of Pay _____ **Total cost** _____

Total not to exceed \$2,000.00

3. Does the rate of pay or fixed fee include materials and supplies provided by the contractor to complete this project? Yes No

If no, please provide a detailed list of supplies needed on the Estimated Cost Worksheet

PART 3: PROPOSED PROJECT INFORMATION

Site Name/Location of Project _____

Dimensions of Project (sq. ft.) _____

Project Start Date _____ **Project End Date** _____

Describe the services being requested and include what the funds will be used. Please complete the **Estimated Cost Worksheet** to help determine estimated costs.

4. What type of project is this? (Check all that apply)

Stencil Mural Other environmental change (Please specify)

5. What healthy behavior is the stencil/mural intended to promote? (Check all that apply)

Healthy Eating Physical Activity Other (please specify)

6. What other activities is your program providing at the same site that also aims to promote these same healthy behaviors?

Direct education CATCH
 Indirect education Smarter Lunchrooms Movement
 Gardening Other (please specify)



CalFresh Healthy Living, University of California Mural and/or Stencil Project Request

- 7. Briefly describe how the stencil/mural supports or connects with the other services your program is providing at this site.
Click or tap here to enter text.
- 8. Successful environmental change efforts require the engagement of the school community. What, if any, school community groups are actively engaged in the stencil/mural project? (check all that apply)

<input type="checkbox"/> Staff	<input type="checkbox"/> Parents and/or other community members
<input type="checkbox"/> Educators and/or administrators	<input type="checkbox"/> Students/youth
- 9. Briefly describe how these community groups have been or will be involved in this stencil/mural project.
Click or tap here to enter text.
- 10. If possible, please provide a sketch of the mural/stencil project. Please remember to take pre/post photos of the project and send to the state office.

Optional: Stencil Evaluation

For stencils, the State Office is interested to partner with programs to test a newly developed pre/post playground stencil assessment tool that captures changes in the environment and students' physical activity behaviors. If interested, please contact Angie Keihner at akeihner@ucdavis.edu.

FOR CalFresh Healthy Living, University of California STATE OFFICE USE ONLY

Request Received Date _____

Request Received By _____

Date Entered into UCD PrePurchasing _____

UCD PrePurchasing Order _____

Date of Approval by UCD Business Contracts Manager _____

Purchase Order and/or Contract Number _____