

**Program Activities**

- Data entry has occurred
  - Are Demographics and Custom SNAP-Ed Data complete
- Sessions >120 or <15 minutes
  - Single sessions less than 20 minutes
- Excessive number of sessions >75
- Cluster listed as the Unit rather than the county
- Dates outside of the current fiscal year
  - Future dates

**Indirect Activities**

- Total reach greater than or equal to New Reach

**Partnerships – Review begins third quarter**

- # of partners is close to total # of sites being utilized
- If each site is a partner

**Coalitions - Review begins third quarter**

- Were coalitions reported in previous fiscal year

**PSEs - Review will begin in third quarter**

- Unit = correct county/not cluster
- One PSE report per site/setting, NOT one for each PSE strategy (SLM, Garden, SWP, etc.) at a site
- Garden only reported as setting if stand-alone
- # youth actively involved in shaping PSEs through established group < PSE reach
- PSE reach <= to CDE Dataquest or add comment
- Planning Stages (contact/plan) = no-changes/reach
- Implementation Stages (imp/main) = yes-changes/reach
- Only use 'other changes' text box if change is not on list; check with state office if unsure of change to report